

**THE
ALCONBURY
RECREATION FIELD
SPORTS & SOCIAL CLUB**

**RULES
AND
MEMBERSHIP CARD**

1. The name of the Club shall be the Alconbury Recreation Field Sports & Social Club.
2. The objects of the Club shall be:-
 - (a) the provision of facilities for the playing of games, recreation, social activities and refreshment for the benefit of its members;
 - (b) the provision and maintenance of Club premises and facilities at the Alconbury Recreation Field.
3. All persons of not less than 18 years of age shall be eligible for membership. Any person under the age of 18 years of age must be accompanied by a Club member. Any person desiring to become a member of the Club shall complete an application form and submit it to the Membership Secretary. Such application shall be supported by two existing members of the Club who shall themselves have been members for at least twelve months prior to the date of such application. The Membership Secretary shall display the application on the Club notice board for 28 days following such display the application shall be considered by the Committee for election to the Club whose decision shall be final. Each new member will be furnished with a copy of the rules of the Club.
4. A complete list of members shall be at all times kept by the Club.
5. New members shall pay on being admitted to the Club an annual subscription which is due on the 1st day of January in each year. Upon payment of the Annual Subscription he shall become a member of the Club and be entitled to all the benefits and privileges of membership and be bound by these rules.
6. If any member shall fail to pay his subscription within 28 days after it shall have become due, his membership will become terminated unless such defaulting member can show good cause and give to the committee a satisfactory explanation and upon payment of arrears he may be re-admitted to membership.
7. Life membership will be granted without payment of subscription for those people who in the opinion of the committee have rendered considerable service to the Club or Recreation Field. Such election shall not take effect unless and until confirmed at the AGM.
8. (a) The following Honorary Officers shall be elected at the AGM:- President, Chairman, Vice-Chairman, Membership Secretary, Secretary, Treasurer.

- (b) The Management and Finances of the Club shall be entrusted and carried out by a Management Committee which shall consist of:-
 - (1) The four trustee tenants of the Recreation Field who continue to be members so long as they remain trustee tenants of the Field.
 - (2) Two members of the Club appointed by Alconbury Parish Council.
 - (3) 7 elected members who shall be elected at the AGM.
 - (4) Such representative members who shall be appointed by such appointing organisations set out in the third schedule of the Trust Deed of the Recreation Field and current affiliated associations.
 - (5) The Honorary Officers of the Club.Subject to termination of Office by resignation or otherwise, such persons shall remain in the Management Committee until their successors are elected at the AGM or nominated as aforesaid. The returning members of the Management Committee shall be eligible for re-election. Election shall be by ballot.
- At any general meeting or any Committee meeting all Officers, Committee members and paid-up full members attending shall be entitled to one vote. All resolutions will be carried by a simple majority of those present. The Management Committee shall meet at least once during each month and at such meeting and at General Meetings, a Chairman shall be elected to preside and he shall have a casting or additional vote in the event of an equality of votes. At Management Committee meetings, 6 shall form a quorum. At General Meetings, 25 shall form a quorum.
9. An Annual General Meeting of the Club shall be held not later than the 30th April in each year when the following business shall be conducted:
 - (a) the presentation and (if accepted) the passing of the Accounts for the previous financial year ended on the 31st day of December prior to the meeting, which accounts shall first have been audited by the Club's professional auditors;
 - (b) the election of the Honorary Officers and Management Committee;
 - (c) the election of professional auditors;
 - (d) such other business as shall have been communicated to the Honorary Secretary and included in the notice of the meeting to the members;
 - (e) to fix all subscription and fees.The Honorary Secretary shall at least fourteen days before the General Meeting, affix to the Club's notice board a notice of the meeting stating the time when and, the place where, it will be held.
 10. An Extraordinary General Meeting may be convened within 21 days from the receipt by the Honorary Secretary of a requisition in writing by at least 25 members specifying the object of the meeting for any of the following purposes:-
 - (a) to consider and, if approved, sanction any duly made alterations of the rules;
 - (b) to deal with any special matters which the committee may desire to place before the members, including the expulsion of a member;

- (c) to receive the resignation of the committee or to remove any member or members thereof from office and to fill any vacancy or vacancies caused thereby;
- (d) to deal with any special matter which the members requiring the meeting may desire to place before the Club.

Notice convening a special General Meeting shall be posted on the Club notice board for the members not less than 14 days before the meeting and shall specify the matters to be dealt with.

11. No resolution which has been passed or rejected at a General Meeting shall be brought forward for discussion for three months.

12. A special resolution shall be necessary for the dissolution of the Club.

13. A special resolution shall be carried by a majority of three-quarters of the members present and voting at the meeting where such resolution is proposed.

14 (a) The Committee, Bar Steward or his representative shall have the power to expel any member or guest who shall offend against the rules of the Club, or whose conduct, shall in the opinion of the committee or Bar Steward render him/her unfit to remain on Club premises. This will in effect amount to being barred for the remainder of the day/session.

(b) Furthermore, the committee shall have the power to expel any member or guest and deny him/her right of admission to the Club, pending any proposed disciplinary action.

(c) Before any such disciplinary hearing, any member who has transgressed against Club rules or licensing laws or who is alleged to have done the same must be notified by the Secretary in writing, giving him/her seven clear days notice to attend a disciplinary hearing of the committee. The notice must also give information as to regard the allegations made against him/her.

(d) The Committee also has the right to form a panel to hear disciplinary proceedings at their discretion in order to expedite such matters.

(e) No member shall be permanently barred without first having the opportunity of appearing before a full Committee/Disciplinary Panel and answering complaints made against them, nor then unless two thirds of the Committee/Disciplinary Panel then present vote in favour of his/her expulsion. No member whose membership has been terminated under this rule or who owes money to the Club shall be introduced by any other member as a visitor to any part of the Club premise.

15. The Committee shall have the power to make any alterations or additions which they may deem necessary or desirable to the Rules. Details of such alterations or additions to the Rules shall be posted on the Club notice board and shall come into force and effect 14 days after such posting. Any 25 members under Rule 10 may convene an Extraordinary General Meeting to consider such alteration or addition in which case their coming into force shall be suspended until the outcome of that meeting.

Written notice should be given to the Police and Local Authority of any alteration to the Rules within 28 days.

16. The Committee shall have power to make byelaws for regulating the conduct and affairs of the Club provided the same are not inconsistent with these Rules. Such byelaws shall be posted in some conspicuous part of the Club premises and shall be binding on all the members.

17. The following persons may (in addition to members) be entitled to use the facilities of the Club:-

- (a) Members of visiting Sports Clubs or teams on sporting occasions and other official visitors;
- (b) Any member shall be entitled to introduce guests to the Club provided they have attained the age of 18 years and provided that no person whose application for membership has been declined or who has been expelled from the Club shall be introduced as a guest. Any member who has allowed his membership to lapse, may not be introduced as a guest within one year from the termination of his/her membership;
- (c) The member introducing a guest shall enter the name and address of the guest together with his own name in a book which shall be kept for that purpose in the Club. Members must at all times accompany their guests. Each guest shall only be allowed 5 visits per year. There will be a nominal fee for each guest.

18. The Committee shall have the power to make rules for the proper conduct of the Bar, including fixing the hours during which the Clubhouse and Bar shall be open. The current Rules are annexed hereto.

19. The members of the Committee shall not be personally liable for the debts of the Club nor will they assume or accept any legal liability for their acts or omissions.

20. The accounts of the Club shall be audited annually by professional auditors, with stock checks quarterly. Such auditors shall be appointed at the AGM each year.

All profits of the Club shown in the Annual Profit and Loss Account are to be covenanted to and made available to the Charity known as The Alconbury Recreation Field.

21. The Committee reserves the right on certain occasions to restrict entry to the Club premises either on grounds of Public Safety or any other reason as circumstances dictate.

Any reference to 'him' in this context means 'him or her.'

ALCONBURY RECREATION FIELD SPORTS & SOCIAL CLUB



RULES AND MEMBERSHIP

January 2005

BAR RULES

1. No intoxicating liquor shall be supplied in or consumed by any person under 18 years of age upon the premises of the Club.
2. Intoxicating liquor may be sold or supplied for consumption on the premises by the Club to members of any organisation or clubs or teams visiting the Club on the occasion of any sporting activity or event organised by the Club.
3. Other non-members may only be supplied with intoxicating liquor for consumption on the premises:-
 - (a) on the occasion of special fundraising of other functions organised by the Club and approved by the Committee in advance;
 - (b) when a member personally introduces friends as guests where the provision of Rule 17 shall be complied with;
 - (c) the Club should be allowed not more than 6 special occasions in any one calendar year at which members of the public may use Club facilities.
4. The permitted hours for the supply of intoxicating liquor shall be those permitted by the Local Licensing Justices. A notice specifying such hours shall be kept affixed in the Club premises. No intoxicating liquor shall be supplied on the Club premises outside such hours.
5. Intoxicating liquor shall not be supplied on the Club premises other than by, or under, the direction of the Committee. No person shall receive any commission on intoxicating liquor at the expense of the Club nor any pecuniary benefit from the supply of liquor to members or guests apart from any benefit accruing to the Club as a whole. This rule shall not apply to any self-contained part of the premises during such times as that part shall be let, hired or loaned by the Committee for a purpose other than the carrying on of the activities of the Club.
6. The use of bad language, illegal gaming of any description or bad conduct shall not be permitted on the Club's premises.